

LUDGVAN PARISH COUNCIL

Chairman:

Councillor Richard Sargeant

Clerk to the Council:

Steve Hudson

Brynmor,

St Ives Road,

Carbis Bay,

St Ives,

Cornwall TR26 2SF

(01736) 799637

clerk@ludgvan.org.uk

www.ludgvan.org.uk

**MINUTES OF THE NEIGHBOURHOOD DEVELOPMENT PLAN COMMITTEE
MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY, 25TH OCTOBER 2017,
IN THE LUDGVAN OASIS CHILD CARE CENTRE, LOWER QUARTER, LUDGVAN.**

PRESENT: Councillors; A Branchett; N Honess M Hollow; R Mann S Miucci; L Trudgeon.

Non Councillors; G Carter; S Elliott; J Scott; M Turff; L Miucci

IN ATTENDANCE: Steve Hudson (Clerk); Paul Weston (Consultant)

Public Participation Period

None.

NDP 1 Apologies for absence

Apologies were received from C Price-Jones

NDP 2 Election of Chair

Having been proposed and seconded Graham Carter was unanimously elected as Chair.

NDP 3 Election of Vice Chair

Having been proposed and seconded Councillor Mann was unanimously elected as Vice Chair.

NDP 4 Declarations of interest in Items on the Agenda

None.

NDP 5 Dispensations

None.

NDP 6 Terms of Reference & Membership

- (a) The Clerk referred to the agreed Terms of Reference and explained the voting arrangements and the numbers required for a quorum
- (b) Leon Miucci had submitted an application to be co-opted to the Committee and it was **RESOLVED that he be duly co-opted.**

NDP 7 Review of Activity to Date

The Clerk briefly recapped the activity to date and at this point Paul Weston explained that his role was to assist in getting the 'show back on the road', establish where we were going and how to get there and to set the tempo.

He had commenced this process by sieving out the essential elements of the work done to

date and converted into a more accessible document i.e. the Evidence Base.

The Chair asked for clarification regarding the potential A30 bypass and its relationship to the Neighbourhood Development Plan (NDP). The Clerk & Mr Weston confirmed that a project of that nature was outside of the scope of an NDP but that depending on the timing of the two projects supportive statements were permissible.

NDP 8 Project Plan

The current view was that the local evidence could be turned into a set of aims and objectives to be consulted upon, resulting in policy options being produced by March 2018.

Members were happy to sign up to the timetable and it was **RESOLVED to:**

- (a) **complete the Local Evidence Base report by the end of November;**
- (b) **hold a workshop meeting in early December to agree first draft aims & objectives;**
- (c) **carry out community consultation in late January/February 2018;**
- (d) **Meet later in February to look at the response and firm up the aims & objectives.**

NDP 9 Consultation Strategy

The draft strategy was discussed and it was **RESOLVED to use the next meeting to fill in the 'gaps' so it can be published.**

NDP 10 Local Evidence Report

Paul Weston agreed to produce a gap analysis to be circulated by the Clerk, individual Members of the Committee undertook to let him know what areas they would investigate so the process could be co-ordinated.

NDP 11 Strategic Context

Paul Weston explained that he had updated previous work done to reflect the policy context within which the NDP will now be judged for compliance.

NDP 12 Dates of Next Meetings

14th November 2017 - 7pm at the Oasis Centre

12th December 2017 - 6:30 pm at the Oasis Centre - aims & objectives workshop.