

# LUDGVAN PARISH COUNCIL

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**Chairman:**

Councillor Richard Sargeant

**Clerk to the Council:**

Joan Beveridge

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Nancledra,

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**MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY, 13<sup>th</sup> JUNE 2018, IN THE LUDGVAN OASIS CHILD CARE CENTRE, LOWER QUARTER, LUDGVAN.**

**PRESENT:** Councillors: R Sargeant (Chair); D Badcock; M Hollow; S Miucci; D Osmand; M Squire & L Trudgeon.

**IN ATTENDANCE:** Joan Beveridge (Clerk)

**Public Participation Period**

The Council was addressed by local resident, Mark Russell, in relation to concerns he, and other local residents have regarding PA16/09346 – Penzance Heliport. More specifically, the poor quality of the noise impact statement submitted by WYG and commissioned by the applicant. In their opinion and that of an acoustic specialist, the results minimise the impacts and are misleading. A Strategic Planning Committee meeting is due to take place on 28<sup>th</sup> June, 2018.

The Council **RESOLVED to send a letter to Cornwall Council** stating that representatives of local residents had raised several points, leading to Council doubting the veracity of previous reports, relating to this application, particularly the noise impact assessment. Copies of this letter to be sent to Derek Thomas, MP and Cllr S. Elliott. Council **RESOLVED to include letters and reports** provided to the meeting, with a request they be taken into consideration at the SPC meeting. Council **RESOLVED to ask for the SPC meeting to be made public.** Council further **RESOLVED to request an independent review be carried out.**

**LPC 767 Apologies for absence**

Apologies were received from Councillors R Mann (Vice-Chair); C Cartwright and N Honess.

**LPC 768 Minutes of the Parish Council Meeting on Wednesday 9<sup>th</sup> May, 2018**

The minutes were approved as a true and correct record of the meeting and duly signed by the Chairman.

**LPC 769 Declarations of interest in Items on the Agenda**

Cllr Trudgeon re LPC 772(a). Cllr Trudgeon stepped out of the room.

**LPC 770 Dispensations**

None.

**LPC 771 Councillor Reports:**

**(a) *Cornwall Cllr Elliott:***

- (i) A written report was circulated and discussed. Regarding Cllr Elliott's item on grass cutting, Council advised this shouldn't be done too early in the season in order to give time to wildflowers to seed, although it is necessary to cut those

areas obstructing sight-lines on dangerous corners, etc. Hedges shouldn't be cut before September.

- (ii) It was noted that there are now more deer around than in last 500 years, starting to do real damage in places.
- (iii) Lorries now regularly driving past the school between 8.30-9.30.
- (iv) Ludgvan Community Centre's path to school (to allow parents to drop children off there rather than choke road), due to complete in July. Cllr Elliott's community chest could help fund improvements to the car park and play area.

**(b) Chair's report:**

- (i) There is a rumour about the Quarry being used as depot for stone. At the next Quarry meeting, the Chair will check the facts and also investigate the complaints about lorries driving past the school (re (a)(iii) above).
- (ii) An anonymous complaint has been received about the Castle Gate site being used as a lorry park. There is no planning consent for this. It was **AGREED the Clerk should write to enforcement** asking for an update.

**(c) Other Councillors:**

Cllr Trudgeon reported people camping with anti-social behaviour in woods at Vellanoweth by the river. Enforcement and/or police may need to intervene. Complaints had been received that the footpath in Agapanthus field is very overgrown, as is the old phone box. It was **RESOLVED to add these to Henry's list for cutting.**

**LPC 772 Cornwall Council – Planning Applications - For decision;**

The Council's resolutions are shown in **BOLD** below:

- (a) **PA18/04921** - Trewidden Gardens A30 between Rospeath Lane And Cockwells Crowlas TR20 8DS - Amendment to put Velux windows in north and south elevations on all 3 houses. Size 940 mm x 1180 mm - Mr Daniel Haines. **No objection.**
- (b) **PA18/04804** - Levant And Elm Wood Vellanoweth Ludgvan Penzance Cornwall TR20 8EW -| Proposed ground floor extensions to 2 adjoining houses - no proposed change of use or amalgamation |- Mrs Marie Lucie Brooks. **No objection, but there remain concerns about flooding risk due to lowering of garden level to allow for extension. Is it suitable and safe? Would like planners to look into this.**
- (c) **PA18/04953** - Penhuis Rospeath Lane Crowlas TR20 8DP - Double storey rear extension - Mrs Francesca Smithies-Pyecroft. **No objection.** Address and site location at odds. Planner to clarify.
- (d) **PA18/04531** - Questmap Business Park Phase 2 Poniou Way Long Rock Industrial Estate Long Rock Penzance Cornwall TR20 8HX -| Provision of 3no business units (amendment to extant permission 09-1348-P) – Mr P Harding. **No objection.**
- (e) **PA18/03561** - The Buildings, Station Road Long Rock TR20 9TT - Renovation and new extension works Location 3 - Mr & Mrs David and Susan Powell. **No objection.**

**LPC 737 Items to be considered under Standing Order 5(j) – deferred from May meeting**

**(a) Committees and Working Parties**

The Terms of Reference of the Council's Committees and Working Parties were discussed along with their continued relevance and whether any new ones were required. Ultimately it was **RESOLVED that:**

- (i) **the current Terms of Reference be re-approved regarding:**
  - Accounts & Audit Working Party**
  - Employment Committee**
  - Allotment Working Party &**
  - Neighbourhood Plan Committee**
- (ii) **the Councillors appointed to each Committee/Working Party are**
  - Accounts & Audit working Party - Mann & Sargeant**
  - Employment Committee - Mann & Sargeant**
  - Allotment Working Party - Miucci, Osmand, Trudgeon**

- (iii) **Additional appointments to the Neighbourhood Plan Committee would be deferred until a report on the current status of the Neighbourhood Plan is considered at its next meeting.**
- (b) *Standing Orders & Financial Regulations:*  
The documents were considered and it was **RESOLVED** that;  
**Standing Orders, the Code of Conduct, Financial Regulations** be adopted.
- (c) *Representation on external bodies:*  
It was **RESOLVED** that **Councillor Sargeant** remain as the Council's **representative on the Oasis Centre Management Committee.**
- (d) *Inventory of land and assets:*  
The Asset Register was reviewed and it was **RESOLVED** to note that **1 addition had taken place in the year, namely the old telephone box.**
- (e) *Insurance:*  
It was **RESOLVED** to confirm that the **Accounts & Audit Working Party** would **continue to review the adequacy of insurance cover and report to Council thereon on an annual basis.**
- (f) *Subscriptions:*  
It was **RESOLVED** to continue with the following subscriptions:  
**Cornwall Association of Local Councils;**  
**Campaign to Protect Rural England;**  
**Society of Local Council Clerks.**
- (g) *Policies & Procedures:*  
The current policies and procedures were reviewed and it was **RESOLVED** to re-approve the:  
**Complaints Handling Procedure;**  
**Freedom of Information & Data Protection procedures and**  
**the policy for dealing with the press and media.**
- (h) *Full Council Meetings:*  
It was **RESOLVED** that the Council would continue to meet at 7pm on the second Wednesday of each month at the Oasis Centre.

#### **LPC 738 Clerks Report**

- (a) *Internal Audit Report*  
The Internal Auditor was satisfied with internal financial procedures.
- (b) *Allotments Inspection: 18<sup>th</sup> May*  
Health & Safety hazard relating to Long Rock boundary wall. It was **RESOLVED** that the Clerk should set up a meeting with the Acting Head of Land and Property with some urgency.  
Long Rock water tap has burst again. Our maintenance man is currently too busy to attend. Cllr Trudgeon will let Clerk have details of her maintenance man.
- (c) *Code of Conduct*  
All current Councillors have undergone training. Future co-optees would need to attend similar course.
- (d) *Japanese Knotweed*  
It was **AGREED** the Clerk would contact CALC and the EA for clarification of responsibility and necessary actions where Japanese Knotweed found on Parish land.

#### **LPC 739 Finance Report**

- It was RESOLVED that:**
- (a) **The Payment Schedule totalling £2,751.78 (appended) be approved for payment and be duly signed by the Chairman.**
  - (b) **Receipts totalling £0.63 be noted;**
  - (c) **The bank reconciliation be noted;**
  - (d) **The budget monitoring report be noted.**

**LPC 740 Exclusion of the Press & Public**

Exclusion of the Press & Public It was RESOLVED that: under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item.

**Council Co-optees**

Applications from Mrs M. Parker and Mr C Price-Jones had been received demonstrating how they met the legal requirements for being Councillors, their skills, knowledge and expertise. It was **RESOLVED to co-opt both candidates**. The Clerk to write and ask them to attend the July Parish Council meeting.

## Treasurers Account

## Payments made between 01/06/2018 and 13/06/2018

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
13/06/2018	David Gallie	3146	160.00			4110	100	160.00	Internal Audit
13/06/2018	Cornwall Hospice Care	3147	100.00			4150	100	100.00	Donation to St Julia's Hospice
13/06/2018	Simon Rhodes	3148	1,138.30			4460	150	288.75	Maintenance - Ludgvan graveyd
						4400	140	187.55	Maintenance - Amenity area
						4460	160	404.25	Maintenance - Crowlas graveyd
						4410	140	57.75	Maintenance - CH plot
						4120	140	200.00	Maintenance - Brit Legion Gdn
13/06/2018	H&A Recycling Ltd	3149	68.40		11.40	4070	100	57.00	Shredding confidential waste
13/06/2018	M Joan Beveridge	3150	1,135.61			4000	100	1,038.63	Clerk's Salary
						4070	100	18.00	Office costs
						4070	100	1.62	Telephone calls
						4060	100	60.75	Mileage
						4070	100	16.61	Statinery
13/06/2018	HM Revenue & Customs	3151	141.16			4000	100	81.38	PAYE
						4010	100	59.78	NI
13/06/2018	South West Water	DD02	8.31			4130	150	8.31	Water - Ludgvan graveyard
<b>Total Payments:</b>			2,751.78	0.00	11.40			2,740.38	

Signed by: .....  
(Chair)

Dated: 13th June, 2018