

# LUDGVAN PARISH COUNCIL

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**Chairman:**

Councillor Mr Richard Sargeant

**Clerk to the Council:**

Mr L W Edwards

**Tel:** (01736) 751790

12 Carnsew Meadow  
Hayle  
Cornwall  
TR27 4JW

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**MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY, 9<sup>th</sup> JANUARY 2013, IN THE LUDGVAN OASIS CHILD CARE CENTRE, LOWER QUARTER, LUDGVAN.**

(Subject to confirmation at the next monthly meeting of the Council).

**PRESENT:** Councillors: Mr R Sargeant (Chairman), Mr G Ronan, Ms L Donnelly, Mr D Osmand, Mr P Vaughan, Ms L Bradley Peer, Mr D Badcock & Cornwall Councillor Ms S Nicholas.

**IN ATTENDANCE:** Mr L. Edwards, clerk,

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Public Participation Period; Nil

At 7.30 pm the Chairman welcomed every one and formally opened this the January 2013 Meeting.

**1. Apologies for absence;** Clrs Mr M Russell Mr N Honess, Mrs M Powell & Ms S Pass

**2. Minutes of the Monthly Parish Council Meeting on Weds 12<sup>th</sup> December 2012.** Having been previously circulated the minutes were taken and signed "As Read".

**3. Declarations of interest in Items on the Agenda;**

**(a) Pecuniary interests;** relevant to any agenda item declared on an individuals Register of Financial Interests Nil.

**(b) Non-Pecuniary Interests;** relevant to any agenda item. Nil

**Note;** Both types of interest require that the person making the declaration leaves the room when the matter is discussed or as soon as it becomes apparent.

**4. Police Matters;**

**(a)** Monthly crime report; The Chairman read out the crime report for December during which there were 8 investigations (the same as last year) as follows; Assault 1; GBH 2; Theft 2; Burglary 2; Criminal Damage 1.

**(b)** Other police matters; Reports of anti social behaviour within the parish remain low.

**5. Recruitment of replacement councillors;** In view of the proximity of the May elections, it was agreed that there would not be a parish councillor recruitment campaign.

**6. Resignation – Clerk.** Appointment of prospective new clerk. The second job advertisement appeared as scheduled on 10<sup>th</sup> Jan 2013

**(a) Job description** - Refer to website

**(b) Advertisement Approved for 3<sup>rd</sup> & 10<sup>th</sup> Jan issues of the Cornishman.** If the response is poor arrangements to be made for a 3<sup>rd</sup> advertisement on 17<sup>th</sup> Jan with a new closing date of 31<sup>st</sup> January.

**(c) Application Form** - Refer to website

#### **7. Clerk's Report;**

**(a) Castle An Dynas Quarry.** A successful monthly meeting was held on 21st December. Next meeting 18<sup>th</sup> January

**(b) Allotments;**

**(i) 2013 rents.** Being collected. Rent day 19<sup>th</sup> January 2013 in Community Centre

**(ii) Church Hill plot 5** - allocated to Mr Nigel Perkins

**(iii) Church Hill plot 9** allocated to Mr Steve Wilson

**(iv) Church Hill plot 14** allocated to Mr Bowkett

**(v) Plots 38, 39 & 40 Mr Shaw** – To pay rent on Sat 19<sup>th</sup> January (collection day)

**(c) Parish Council Website; Progress** Clr Vaughan reported that work continues to populate the website.

**(i) Back up hardware & software** - work ongoing.

**(d) Weddings & funerals Ludgvan** – quarry Manager agreed to liase with Rev'd Marns.

**(e) Red River Bank damage.** Reported to environmental Agency ref No 1070546

#### **8. Chairman's Report;**

**(a) Bus Shelters;**

**(i) Cleaning & maintenance;** Awaiting confirmation of relevant shelters from Fernbank Ltd.

**(ii) Contract with Fernbank Advertising Ltd** - Approval. (Note that 2 additional shelters have been erected outside Wyvale Garden Centre)

**9. Closure of the Long Rock railway pedestrian crossing.** The Chairman accepted an invitation to attend a residents meeting in Long Rock village Hall on 10<sup>th</sup> January. Proposed CC meeting with Network Rail later in month. It was agreed that a formal letter from the Parish Council to Network Rail be drafted following the above meetings. **Resolved;** Clerk to arrange.

**10. Adoption of Revised (Oct 2012) Code of Conduct;** Adopted. see Minute 11 of December 2012 Parish Council meeting.

**11. Review of LPC Standing Orders and Financial Regulations.** Awaiting issue of revised NALC document.

**12. The rural Services network – Press release.** Countryside hit hardest as government cuts council funding. For Information.

**13. Workshops; Local Landscape Character Assessment (LLCA) Nominations.** Clr Bradley Peer agreed to consider attending (possibly with chairman) to aid drafting of a Local Plan.

**14 Town & Parish Precepts – Provisional Tax Base.** Information

**15. Council Tax;** Excessive Increase Principles. Information

**16. Cornwall Council Community Fund. Resolved;** Clr Nicholas agreed to review progress and status of both Murley Hall and Football Club bids for grant aid.

**17. Finance**

**(i) Financial Statement (Receipts and Payments) 1<sup>st</sup> April to 31<sup>st</sup> December. Presented by clerk, Resolved;** Agreed and approved by council

**(ii) May 2013 election expenses -** Awaiting CC definitive advice but determined by whether election is contested or non contested

**(iii) Parish Accounts and Audit Committee – Annual Report.** Meeting Scheduled for Weds 23<sup>rd</sup> January at 10.30 a m in the Chairmans House Old Carne.

**(iv) Parish and Town Council Precept 2013/14 FY Resolved;**

In view of the very limited time between (a) Cornwall Council's final decision (at their 15<sup>th</sup> January meeting) on the level of Council Tax Support Grant Funding for local councils for the 2013/14 financial year, and (b), the deadline (31 January 2013) for submission to Cornwall Council of this council's agreed precept figure for the 2013/14 year (taking account of the level of Support Grant Funding finally announced), the Accounts and Audit Committee be given delegated authority to (a), consider and decide on the Council's precept figure for 2013/14, (b) to advise Cornwall Council of the precept figure by no later than 31 January 2013 and (c) to prepare a final Forecast of Receipts and Payments for the period 1 April 2013 to 31 March 2014 for noting at the Wednesday, 13 February 2013 Parish Council Meeting.

**18. Footpath Officers Report;**

**(i) FP 52 & spur condition -** Letter to CC and acknowledgement. Awaiting CC.

**(ii) FP 17.** Awaiting confirmation of status

**19. Supply of Christmas trees;**

**(a) Recipients;** Mr Winn Undertaker, Ludgvan Community Centre, Mounts Bay Hotel. No reported difficulty

**20. Register of interest Forms – All Clrs have completed.**

**21. Additional lettering on headstone.** Elizabeth Laity. Crowlas Cemetery. Information

**22. Accounts & Audit Regulations – Internal Control and Audit**

**(i) 2012/13 Independent Annual Internal Audit.** Appointment of internal auditor.

**23. Correspondence;**

**(a) Letters Received;**

**(i) Cornish Mining World Heritage Site.** Information

**(ii) Correspondence with Mr Simon Mansell Re Tolverth Field - Long Rock maintenance. Resolved;** Clr Nicholas agreed to review progress.

**(iii) Correspondence Re Long Rock pedestrian crossing of railway – objections to closure discussed at length. Resolved;** Chairman agreed to attend residents meeting on 10<sup>th</sup> January. See also Minute 9.

**(iv) Beach Road car park –** Parking of camper vans. Information only

**(b) Letters Sent;**

**(i) nil**

**24. Planning Matters;**

**(i) Cornwall Council – Planning Applications;**

**(a) PA12/10838;** Boswase Farm Baldhu Lane Nancledra Penzance Construction of polytunnel, Greenhouse and timber shed. Planting of screen walling. Grid Ref 149778 / 35574 **Mr John Williams. Refused. This development is not in keeping with the surrounding area.**

**(b) PA12/11022;** Unit E Questmap Business Park Phase 1 Poniou Way Long Rock Industrial Estate Long Rock Penzance. Change of use from B1/B8 to D2 use, for use by the Penzance Gymnastic Club as a gymnasium training facility. Grid Ref 149747 / 31528 **Miss E Willis Penzance Gymnastics. Approved.**

**(ii) Cornwall Council – Planning Decisions Advised to Council;**

**(a) PA12/08651;** 2 Baldhu Row Nancledra Penzance Cornwall TR20 8NB. Extension to existing shed. **Mr R Sawle Approved.**

**(b) PA12/09831;** Lower Tregellas Nurseries Cockwells Lane Cockwells Penzance. Extension to annex accommodation **Mr T E Spong Approved.**

**(c) PA12/09763;** Trevine Blowing House Hill Ludgvan Penzance TR20 8AW. Proposed increase in the temporary summer car parking for tourists to the Scilly Isles from approximately 50 – 55 cars to 77 cars, ie an increase of 25. **Mr N Quick Approved.**

**(d) PA12/10069;** Adjacent to the Meadows Back Lane Crowlas Penzance TR20 8EP Construction of detached dwelling. **Mr Cornish Approved.**

**(e) PA12/10230 S52/S106 and discharge of condition apps.** 41 Heather Lane Canonstown Hayle TR27 6NG. Submission of details to discharge condition 3 attached to decision notice PA12/05785. **Mr & Mrs J Burrows.**

**(iii) Other Planning Matters; Planning Enforcement Cases, Appeals, etc. nil**

**25. Receipts & Payments;**

**(a) Receipts:**

- (i) Additional headstone inscription plot E2 – 3 £10.00
- (ii) LMP Final payment footpath 52 £68.00
- (iii) 5 Dec 2012 allotment rents £219.00
- (iv) 24 Dec 2012 allotment rents £199.50

**(b) Payments to be approved;**

- (i) Ludgvan Community Centre Storage Cabinet Rental Dec 2012 £10.00
- (ii) Oasis Child Care Centre. Room Hire 14<sup>th</sup> Dec 2012 £20.00
- (iii) Mr L Edwards Clerk Salary Jan 2012 - £927.60
- (iv) HM Revenue & Customs Jan PAYE Mr L Edwards £232.00
- (v) HM Revenue & Customs NI Mr L Edwards Ers Jan £73.91
- (vi) Car expenses Dec Mr L Edwards 123 miles @ 0.45p = £55.35
- (vii) Petty Cash Dec Mr L Edwards £73.21 Breakdown; Telephone £7.20; Standing Charge £10.00; Stamps £13.75; Internet £14.99; Misc £27.27 Stationery £nil.
- (viii) Mr M Bennetts LMP Footpaths £58.00
- (ix) Mr M Bennetts Grass cutting £72.00
- (x) HM Revenue & Customs PAYE Bennetts £32.40
- (xi) Mr M Bennetts fuel for LMP & Grass cutting. £6.80
- (xii) CDM Clerk job advert 3<sup>rd</sup> and 10<sup>th</sup> Jan 2013 £218.88 inc VAT at £36.48
- (xiii) Mr N Honess leaving gift to school head teacher Mrs H Macfarlane £21.33
- (xiv) West Country Fruit Sales (x-mas trees) £259.20 Inc VAT £43.20
- (xiv) S137 Donation Cornwall Air Ambulance Trust £100.00

- (xv) S137 donation Red River Cub Scout Pack £100.00
- (xvi) Mr J Clemence Pointing Crowlas Cemetery wall £73.00
- (xvii) Mr J Clemence dig out turf for 3 bay beam £24.00
- (xviii) Mr J Clemence clean bus shelters plus materials £215.00

**26. Comments from Cornwall Councillors Ms S Nicholas & Ms S Pass; Nil**

**27. Matters Referred to Clerk for investigation;**

**(i) Temporary prohibition of traffic Church Hill and Lower Quarter Ludgvan 18<sup>th</sup> to 22<sup>nd</sup> Feb 09.30 to 16.30 hrs.**

**(ii) Temporary prohibition of traffic Griggs Quay Lelant - Bridge Works 14<sup>th</sup> to 17<sup>th</sup> January 2013 19.00 to 07.00 hrs.**

**There being no further business the Chairman closed the meeting at 9.10 pm. The next meeting of the parish council will be held in the OASIS Childcare Centre on Wednesday 13<sup>th</sup> February 2013 starting at 7.30 pm.**