

# LUDGVAN PARISH COUNCIL

## St. Paul's Cemetery – Regulations

**(These Regulations are made in conformity with and subject to the terms of the Local Authorities Cemeteries Order 1977 and any amendments thereof)**

### **(A) General Information:**

1. This leaflet is intended to help you understand the way in which St Paul's Cemetery is run and the regulations that apply.
2. Your Funeral Director will normally make all the necessary arrangements for an interment and will help with the completion of the necessary papers. He will also, on your behalf, liaise as necessary with the Parish Council.
3. A minimum of 48 hours notice (not including weekends and statutory holidays) must be given of an interment in every case.
4. The allocation of plots is in strict sequence, based upon the cemetery plan maintained by the Parish Council.
5. For ease of maintenance and to achieve an aesthetically pleasing layout, the cemetery will be maintained as a flat-lawned cemetery (please also see **Section (E) – Memorials** for further information).  
The cemetery will be maintained by the Parish Council.

**NOTE:** A lateral re-inforced concrete beam section is in use for burials. This facilitates grave positioning, enhances safety and allows headstones to be securely mounted soon after interment.

6. The small car park at the main entrance to the cemetery (i.e. inside the gates) is for the use of official cars only.
7. Dogs are not allowed in the cemetery (guide dogs excepted).
8. The Parish Council has a duty of care to all visitors to the cemetery and will take such steps as are necessary to ensure that the cemetery is maintained in accordance with current health and safety legislation.
9. See separate leaflet for the schedule of current **Cemetery Fees**.

**(B) Interments Generally:**

1. No burial shall take place, no cremated human remains shall be scattered or buried, no memorial shall be placed and no additional inscription shall be made on any memorial without the prior permission of the Parish Council.
2. The funeral director or officiating minister must, at the time of interment, provide to the Clerk either a Certificate for Burial or Cremation (the 'Green Form') or, in the case of an inquest, a Coroner's Order for Burial.
3. The surplus soil excavated from any grave must be removed from the cemetery.

**(C) Purchase of a Grave Space (Exclusive Right of Burial):**

1. An Exclusive Right of Burial may be purchased 'in advance' i.e. against future use, or immediately prior to a burial taking place.
2. Each 'purchased' grave space may accommodate a maximum of two burials.
3. Other than for Unpurchased Graves (see **D.** below) it is Council policy that an Exclusive Right of Burial shall be purchased from the Council where an interment is to be made or a memorial erected on a grave. The Exclusive Right of Burial lasts for 100 years.

**NOTE:** Following purchase the Council will issue a Deed of Grant to the owner of the Burial Rights. This is an important document and should be kept in a safe place as it will be required to be produced at the time of a burial and in support of an application for the erection of a memorial.

4. The issue of a Grant does not convey ownership of the land. This remains in the ownership of the Parish Council.
5. Purchased graves are subject to cemetery regulations.
6. Any changes to the Exclusive Right of Burial (Deed of Grant) - e.g. change of name, change of address, change of ownership, shall be advised to The Clerk of the Parish Council.

**(D) Unpurchased Graves:**

1. If an Exclusive Right of Burial has **not** been purchased it is open to the Parish Council to bury unrelated bodies in the same grave, subject to sufficiency of depth and provided that any existing buried remains are not disturbed. Such graves are known as common or public graves.
2. No memorial will be allowed over an Unpurchased Grave (see **(E4)** below).

**(E) Memorials:**

1. The only permitted memorial is a headstone which must be positioned at the head of the grave. No vaults, flatstones or kerbstones will be permitted and no vases, crosses or plantings will be permitted on the grassed area of the grave. A flower vase (glass vases are not permitted) can be positioned at the head of the grave.
2. Any temporary plastic, metal or wooden name plate, plaque or cross used to identify the grave space pending the placing of the headstone must be removed as soon as the headstone is in place.
3. The dimensions of the headstone must not exceed 800mm (31.5 inches) high, 600mm (23.6 inches) wide.
4. No headstone will be permitted unless an Exclusive Right of Burial has been purchased (see **(C1)** above).
5. Grave space numbers must be engraved at the foot and to the rear of all headstones so as to be visible when erected. This should be arranged with the memorial mason.

6. The owner of a headstone shall be responsible for maintaining it in a clean and safe condition.
7. Any dispute regarding the appropriateness of any inscription, design, material or construction of any headstone shall be determined by the Bishop of the Diocese.

**(F) Cremated Remains Area:**

1. A separate area is reserved for the interment of cremated remains.
2. Memorials in the Cremated Remains Area must take the form of a stone tablet or plaque the dimensions of which must not exceed 450mm (17.7 inches) high, 450mm wide. A flower vase (glass vases are not permitted) may be incorporated into the memorial.
3. The memorial must be engraved at the foot and to the rear with the allocated plot number so as to be visible when erected. This should be arranged with the memorial mason.
4. Any temporary plastic, metal or wooden name plate, plaque or cross used to identify the particular ashes plot pending the placing of a permanent memorial must be removed as soon as the memorial is in place.