

LUDGVAN PARISH COUNCIL

This is to notify you that the Monthly Meeting of Ludgvan Parish Council will be held on Wednesday 11th October, 2017 in the Oasis Childcare Centre, Lower Quarter, Ludgvan commencing at 7pm.

S. P. Hudson

S P Hudson
Parish Clerk
06/10/2017

AGENDA:

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Public Participation Period (if required)

1. **Apologies for absence**
2. **Minutes of the Parish Council Meeting on Wednesday 13th September 2017 & the Extraordinary Council Meeting held on 20th September 2017** 3-7
3. **Declarations of interest in Items on the Agenda**
4. **Dispensations**
5. **Councillor Reports**
 - (a) Cornwall Councillor Simon Elliott
 - (b) Chairman's report
 - (c) Other Councillors

REPORTS FOR DECISION

6. **Cornwall Council – Planning Applications - For decision**
 - (a) [PA17/08544](#) - Carruthers A30 Between Crowlas And White Cross Cockwells TR20 8BP - Demolition of substandard dwelling and the construction of a replacement dwelling and all associated works - Mr S Quick S J Quick & Sons Ltd Building Contractors
 - (b) [PA17/08010](#) - The Byre Higher Tremenheere Farm Tregassack Road Ludgvan TR20 8XG - Conversion of Existing Garage to Ancillary Accommodation to the Main Dwelling House - Mr & Mrs Osborne
 - (c) [PA17/08515](#) - Log Cabin Trencrom Lelant Downs Hayle - Erection of ancillary accommodation and associated works - Mrs Jilly Hellerman
 - (d) [PA17/08926](#) - Chris Sedgeman Scaffolding Ltd Unit 14 A, B And C Long Rock Industrial Estate Long Rock - New vehicular access from scaffold yard onto Long Rock Highway (revised application in relation to PA17/05762) - Mr Chris Sedgeman Chris Sedgeman Scaffold Ltd
 - (e) [PA17/08989](#) - Rosemerryn Rose An Grouse Canonstown Hayle - The demolition of existing dormer bungalow and the construction of two semidetached dormer bungalows - Mr Tony Lee
 - (f) [PA17/09121](#) - Brunnion Veau Brunnion Road Lelant Downs TR20 8NF - Reconstruction of barn to adjoin new part single storey and rear 2 storey extension with dormer. New Solar PV panels. - Mr & Mrs Trevorrow
7. **Clerk's Report**
 - (a) Neighbourhood Plan Grant
 - (b) Christmas Trees

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LUDGVAN PARISH COUNCIL

Chairman:

Councillor Richard Sargeant

Clerk to the Council:

Steve Hudson

Brynmor,

St Ives Road,

Carbis Bay,

St Ives,

Cornwall TR26 2SF

(01736) 799637

clerk@ludgvan.org.uk

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MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY, 13th SEPTEMBER 2017, IN THE LUDGVAN OASIS CHILD CARE CENTRE, LOWER QUARTER, LUDGVAN.

PRESENT: Councillors; R Sargeant (Chair); R Mann (Vice-Chair); A Branchett; D Badcock; C Cartwright; J Hewett; N Honess; M Hollow; S Miucci; D Osmand; L Trudgeon.

IN ATTENDANCE: Steve Hudson (Clerk);

Public Participation Period

A representative of objectors to the planning application numbered 6(b) on the agenda addressed the Council and outlined objections in terms of access, parking and disturbance to wildlife.

The applicant stated that a previous application for two homes had elicited a comment that it was only the access that prevented the entire site from being developed so that was now proposed. He confirmed in an answer to a question that any affordable element would take the form of an offsite contribution.

LPC 654 Apologies for absence

Apologies were received from Councillor M Squire.

LPC 655 Minutes of the Extraordinary Parish Council Meeting on Wednesday 23rd August 2017

Having been previously circulated the minutes were **approved as a true and correct record of the meetings and duly signed by the Chairman.**

LPC 656 Declarations of interest in Items on the Agenda

Councillor Branchett declared a non-disclosable pecuniary interest in agenda item 7(f) and left the room after making a brief statement in line with Standing Order 14(i).

LPC 657 Dispensations

None.

LPC 658 Cornwall Council – Planning Applications - For decision;

The Council's resolutions are shown in **BOLD** below:

- (a) PA17/07607 - Polpeor Villa Wheal Kitty Road Lelant Downs Cornwall - Proposed annex for dependant - Mrs L Bree - **Objection - the proposal is a new dwelling in open countryside**
- (b) PA17/08055 - Land N Of Rainbow Meadow Back Lane Crowlas TR20 8EP - Outline application for residential development with all matters reserved - Mr Richards - **Defer**

subject to a site meeting to be held on 20th September to be followed by an Extraordinary Council meeting

- (c) PA17/08019 - Land Adj. Ludgvan House Lower Quarter Ludgvan TR20 8EG - Outline planning permission with all matters reserved: Proposed two new houses - Mr & Mrs A. & M. Turner - **No objection subject to the dwellings being suitably proportioned and that any overlooking issues are dealt with in the design.**

LPC 659 Councillor Reports

(a) ***Chair:***

- i. The Chair informed Members that the Tregarthen Barn planning application was to be presented to the Cornwall Council Planning Committee on Monday 25th September.
- ii. He went on to inform Members of his attendance at the St Erth Multi Modal Hub meeting where possible solutions to the toilet and foreign coach issues were discussed.

(b) ***Other Councillors:***

- (i) Councillor Branchett stated that the bench that used to be in the bus stop at Long Rock had been relocated to Tolverth Field and he wished to thank Cormac for their help in this regard.
- (ii) Councillor Badcock brought up the issue of the parking problems at Rospeath Industrial Site and the Clerk agreed to contact Cornwall Council and the Police to try and elicit some enforcement action.

LPC 660 Clerks Report

(a) **Long Rock Toilets**

The Clerks report contained a further update and it was **RESOLVED that:**

- (i) **the position in respect of this summer be noted;**
- (ii) **a budget for the summer of 2018 be provided unless there is a clear indication it will not be needed;**
- (iii) **support is given in respect of the proposals to provide a new facility on the site.**

(b) **Neighbourhood Plan**

Following an update on his discussions with the preferred consultant it was **RESOLVED that:**

- (i) **the project plan be adopted;**
- (ii) **subject to a successful grant claim Paul Weston be engaged on the basis of the quote supplied;**
- (iii) **he be engaged to undertake the evidence base review the cost to be funded from the Neighbourhood Plan Earmarked Reserve.**

Seven councillors were put forward as potential Members of the NDP Committee and following a written ballot it was **RESOLVED that:**

- (iv) **Councillors Branchett, Honess, Mann, Miucci & Trudgeon be appointed to the Committee.**

The applications for co-option of non-councillors was then discussed and it was **RESOLVED that:**

- (v) **Clive Rice-Jones, Graham Carter, Jeff Scott, Martin Turff & Simon Elliott be co-opted onto the Committee;**
- (vi) **the selection of the remaining non-councillors be devolved to the NDP Committee.**

(c) **Notice of Completion of Audit**

Grant Thornton, the Council's external auditors have concluded their audit of the 2016/17 accounts and have issued an unqualified opinion and raised no other matters for consideration and it was **RESOLVED that:**

Council notes the publication of the Notice of Completion of Audit in line with

statutory requirements

(d) Right of Way Working Party

At its inaugural meeting the Roads Committee resolved to establish a small group to consider matters relating to Right of Way, of which there are many within the parish boundary.

It was **RESOLVED that:**

- (i) **a Rights of Way Working Party is established and that**
- (ii) **Councillors Branchett, Cartwright & Osmand are appointed.**

(e) Request to plant a tree

A resident has requested that a tree be planted in the amenity area in Ludgvan Churchtown and subject to consultation with the contractor who maintains the area as to the suitability and practicality of the suggestion it was **RESOLVED that:**

the request be granted.

(f) Long Rock Playing Field Lawnmower

Councillor Branchett stated that in order to replace the broken mower the Playing Field Association has almost entirely depleted their funds and requested a grant, once he left the room it was **RESOLVED that:**

a grant of £250 be made.

(g) Crowlas Cemetery Beam

The current concrete beam in Crowlas Cemetery is now full and as construction of a new beam at Crowlas would be beneficial in terms of both allowing for stable memorials and regularising the positions of new graves which has been haphazard in the past it was **RESOLVED that**

a new beam be constructed at Crowlas cemetery.

LPC 661 Finance Report

It was **RESOLVED that:**

- (a) **the Payment Schedule totalling £2,707.91 (appended) be approved for payment and be duly signed by the Chairman;**
- (b) **receipts totalling £19,210.61 be noted;**
- (c) **the bank reconciliations be noted;**
- (d) **the budget monitoring report be noted.**

LPC 662 Correspondence

(a) CALC - Waste Management Review

The benefits of recycling were discussed and it was **RESOLVED**

to comment that the existing recycling bags provided were of insufficient size and durability.

(b) South West NFU - Planning

The information provided was noted.

LPC 663 Allotments

The current situation in respect of a number of poorly maintained allotment plots was discussed and it was **RESOLVED to follow the course of action set out below**

Long Rock Plot 7B - **Re-let the plot**

Church Hill 1A - **Issue Notice to Quit**

Church Hill 1B - **Issue Notice to Quit**

Church Hill 2 - **Ongoing monitoring as part of inspection regime**

Church Hill 14 - **Give tenant until annual renewal to make improvements**

Church Hill 25 - **Re-let plot**

Church Hill 38-40 - **Re-let plots when vacated in December**

Church Hill 41 - **Give tenant until annual renewal to make improvements**

Date: 07/09/2017

Ludgvan Parish Council

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Time: 14:30

Cashbook 1

User: SPH

Treasurers Account

Payments made between 13/09/2017 and 02/10/2017

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque No</u>	<u>£ Total Amnt</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
13/09/2017	Savills (UK)	3083	350.00		4140	130	350.00	Church Hill Allotment Rent
13/09/2017	Simon Rhodes	3084	853.00		4460	150	262.50	Cemetery/Amenity Maintenance
					4400	140	170.50	Cemetery/Amenity Maintenance
					4460	160	367.50	Cemetery/Amenity Maintenance
					4410	140	52.50	Cemetery/Amenity Maintenance
13/09/2017	Steve Hudson	3085	1,164.26		4000	100	1,073.42	September Net Pay
					4060	100	54.00	Travel
					4070	100	18.00	OfficeExpenses
					4070	100	18.84	Phone reimbursement
13/09/2017	HM Reveunue & Customs	3086	139.39		4000	100	74.78	September PAYE
					4010	100	64.61	September NI
13/09/2017	Countrywide Farmers plc	3087	50.00		4150	100	50.00	Horticultural Show Vouchers
13/09/2017	Viking Direct	3088	124.66	1.78	4070	100	122.88	Stationery & Stamps
02/10/2017	South West Water	DD06	20.60		4130	120	20.60	Long Rock Water Charge
Total Payments:			2,701.91	1.78			2,700.13	

SIGNED:
 RICHARD SARGEANT (CHAIR)
 13/09/2017

LUDGVAN PARISH COUNCIL

Chairman:

Councillor Richard Sargeant

Clerk to the Council:

Steve Hudson

Brynmor,

St Ives Road,

Carbis Bay,

St Ives,

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MINUTES OF THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY, 20th SEPTEMBER 2017, IN THE LUDGVAN OASIS CHILD CARE CENTRE, LOWER QUARTER, LUDGVAN.

PRESENT: Councillors; R Sargeant (Chair); A Branchett; C Cartwright; N Honess; M Hollow; S Miucci; D Osmand; L Trudgeon.

IN ATTENDANCE: Steve Hudson (Clerk); Simon Elliott (Cornwall Councillor)

Public Participation Period

Issues around site safety, Japanese knotweed and wildlife were raised, the Chair explaining that as an outline application all these matters would be dealt with in detail at a later date if the application proceeded.

Other objections were raised in respect of the access and in particular its unsuitability for emergency vehicles.

The developer felt that the land was suitable for development as it was currently scrubland. The footpath would be moved back to where it actually should be and the development met the 'rounding off' requirements in the Local Plan. Highways were happy with the original proposal for two dwellings and the access would be widened.

LPC 664 Apologies for absence

Apologies were received from Councillors; D Badcock; J Hewett; R Mann (Vice-Chair); M Squire.

LPC 665 Declarations of interest in Items on the Agenda

None.

LPC 666 Dispensations

None.

LPC 667 Cornwall Council – Planning Applications - For decision;

The Council's resolutions are shown in **BOLD** below:

- (a) PA17/08055 - Land N Of Rainbow Meadow Back Lane Crowlas TR20 8EP - Outline application for residential development with all matters reserved - Mr Richards - **Objection, there is no suitable access to the site.**
- (b) PA17/08304 - The Fieldhouse 15 Furze Croft Nancledra Penzance - Change of use of pasture land to garden for The Fieldhouse - Ms Juliet Nicholas-Hope - **No objection**
- (c) PA17/07503 - St Ives Holiday Village Lelant TR26 3HX - Replacement of 30 existing holiday units with 26 new lodges. - Dr. Martyn Fowler John Fowler Holidays Ltd. - **No objection**

Treasurers Account

Payments made between 03/10/2017 and 11/10/2017

Nominal Ledger Analysis									
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
11/10/2017	Long Rock Playing Field Associ	3089	250.00			4150	100	250.00	Grant
11/10/2017	Grant Thornton UK LLP	3090	240.00		40.00	4110	100	200.00	Audit Fee
11/10/2017	Viking Direct	3091	79.52		13.25	4070	100	66.27	Stationery
11/10/2017	St Aubyns Estates	3092	40.00			4140	120	40.00	Long Rock Allotment Rental
11/10/2017	Paul Weston	3093	3,712.50			4260	200	3,712.50	NDP Consultancy 50% of fee
11/10/2017	Steve Hudson	3094	1,142.01			4000	100	1,073.42	October net pay
						4060	100	44.55	Travel
						4070	100	6.04	Phone reimbursement
						4070	100	18.00	Office Expenses
11/10/2017	HM Reveunue & Customs	3095	139.39			4000	100	74.78	October PAYE & NI
						4010	100	64.61	October PAYE & NI
Total Payments:			5,603.42	0.00	53.25			5,550.17	

SIGNED:
RICHARD SARGEANT (CHAIR)
11/10/2017

Treasurers Account

Receipts received between 12/09/2017 and 04/10/2017

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
DC17	Banked: 29/09/2017	7,346.00						
025	Groundworks UK	7,346.00			1120	200	7,346.00	NDP Grant
Total Receipts:		7,346.00	0.00	0.00			7,346.00	

Business Account

Receipts received between 08/09/2017 and 04/10/2017

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
DC16	Banked: 11/09/2017	0.34						
024	Lloyds Bank	0.34			1080	100	0.34	Interest
DC17	Banked: 29/09/2017	7,346.00						
025	Groundworks UK	7,346.00			1120	200	7,346.00	NDP Grant
DC17	Banked: 29/09/2017	-7,346.00						
025	Groundworks UK	-7,346.00			1120	200	-7,346.00	NDP Grant (wrong
Total Receipts:		0.34	0.00	0.00			0.34	

**Bank Reconciliation Statement as at 30/09/2017
for Cashbook 1 - Treasurers Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Treasurers Account	30/09/2017	0	61,798.90
			<hr/> 61,798.90
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			61,798.90
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			61,798.90
		Balance per Cash Book is :-	61,798.90
		Difference is :-	0.00

**Bank Reconciliation Statement as at 30/09/2017
for Cashbook 2 - Business Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Business Account	30/09/2017		7,521.41
			<hr/> 7,521.41
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			7,521.41
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			7,521.41
		Balance per Cash Book is :-	7,521.41
		Difference is :-	0.00

Detailed Receipts & Payments by Budget Heading 04/10/2017

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Administration</u>							
1076 Precept	34,487	34,487	0			100.0%	
1080 Interest Received	2	4	2			48.0%	
1090 Council Tax Support Grant	1,905	1,904	(1)			100.0%	
1110 Other Grants	0	558	558			0.0%	
Administration :- Receipts	36,394	36,953	559			98.5%	0
4000 Clerk's Salary	8,037	18,372	10,335		10,335	43.7%	
4010 Employers NI	452	1,393	941		941	32.5%	
4060 Travel	365	750	385		385	48.6%	
4070 Office Expenses	820	1,250	430		430	65.6%	
4080 Advertising	0	600	600		600	0.0%	
4090 Subscriptions	806	950	144		144	84.9%	
4100 Insurance	708	751	43		43	94.3%	
4110 Audit Fees	350	350	0		0	100.0%	
4150 S137 and Other Grants	400	700	300		300	57.1%	
4160 Youth Club Grant	0	500	500		500	0.0%	
4170 Christmas Trees	0	250	250		250	0.0%	
4180 Deedstore	8	16	9		9	46.9%	
4190 Meeting Room Hire	360	360	0		0	100.0%	
4300 Website Development	60	100	40		40	60.0%	
4310 Website Maintenance	856	750	(106)		(106)	114.1%	
4320 Election Expenses	0	1,000	1,000		1,000	0.0%	
4350 Software - Annual Licence	229	232	3		3	98.7%	
Administration :- Indirect Payments	13,451	28,324	14,873	0	14,873	47.5%	0
Movement to/(from) Gen Reserve	22,943						
<u>120 Long Rock Allotments</u>							
1210 Allotment Rents	0	370	370			0.0%	
Long Rock Allotments :- Receipts	0	370	370			0.0%	0
4120 Maintenance	0	150	150		150	0.0%	
4130 Water	83	120	37		37	69.4%	
4140 Rents Payable	80	80	0		0	100.0%	
4350 Software - Annual Licence	0	24	24		24	0.0%	
Long Rock Allotments :- Indirect Payments	163	374	211	0	211	43.7%	0
Movement to/(from) Gen Reserve	(163)						
<u>130 Church Hill Allotments</u>							
1210 Allotment Rents	90	1,568	1,478			5.8%	
Church Hill Allotments :- Receipts	90	1,568	1,478			5.8%	0

Detailed Receipts & Payments by Budget Heading 04/10/2017

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4120 Maintenance	739	250	(489)		(489)	295.5%	
4130 Water	0	500	500		500	0.0%	
4140 Rents Payable	350	700	350		350	50.0%	
4350 Software - Annual Licence	0	92	92		92	0.0%	
Church Hill Allotments :- Indirect Payments	1,089	1,542	453	0	453	70.6%	0
Movement to/(from) Gen Reserve	(999)						
<u>140 Amenities</u>							
1100 Footpath Grant	415	3,474	3,059			11.9%	
1130 Aggregate Fund Income	0	4,500	4,500			0.0%	
Amenities :- Receipts	415	7,974	7,559			5.2%	0
4200 Repairs	448	1,245	797		797	36.0%	
4400 St Pauls Amenity Area	341	682	341		341	50.0%	
4410 Churchtown Garden	105	210	105		105	50.0%	
4420 Aggregate Fund Expenditure	0	4,500	4,500		4,500	0.0%	
4430 Footpath Maintenance	1,320	3,474	2,154		2,154	38.0%	
4460 Grass Cutting	180	290	110		110	62.1%	
4470 Green Initiatives	0	408	408		408	0.0%	
Amenities :- Indirect Payments	2,394	10,809	8,415	0	8,415	22.2%	0
Movement to/(from) Gen Reserve	(1,979)						
<u>150 St Pauls Cemetery</u>							
1200 Burial Fees	2,312	2,680	368			86.3%	
St Pauls Cemetery :- Receipts	2,312	2,680	368			86.3%	0
4120 Maintenance	0	255	255		255	0.0%	
4130 Water	24	50	26		26	48.2%	
4350 Software - Annual Licence	150	154	4		4	97.4%	
4460 Grass Cutting	525	1,120	595		595	46.9%	
4520 Sextons Duties	0	120	120		120	0.0%	
St Pauls Cemetery :- Indirect Payments	699	1,699	1,000	0	1,000	41.1%	0
Movement to/(from) Gen Reserve	1,613						
<u>160 Crowlas Cemetery</u>							
1200 Burial Fees	1,000	500	(500)			200.0%	
Crowlas Cemetery :- Receipts	1,000	500	(500)			200.0%	0
4350 Software - Annual Licence	30	30	0		0	100.0%	
4460 Grass Cutting	735	1,470	735		735	50.0%	
Crowlas Cemetery :- Indirect Payments	765	1,500	735	0	735	51.0%	0
Movement to/(from) Gen Reserve	235						

Detailed Receipts & Payments by Budget Heading 04/10/2017

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>200</u> <u>Neighbourhood Planning</u>							
1120 Neighbourhood Planning Grant	7,346	7,346	0			100.0%	
Neighbourhood Planning :- Receipts	<u>7,346</u>	<u>7,346</u>	<u>0</u>			<u>100.0%</u>	<u>0</u>
4020 Staff Cost	0	5,797	5,797		5,797	0.0%	
4260 Grant Funded	3,713	7,346	3,634		3,634	50.5%	
4270 Other	0	4,793	4,793		4,793	0.0%	
Neighbourhood Planning :- Indirect Payments	<u>3,713</u>	<u>17,936</u>	<u>14,224</u>	<u>0</u>	<u>14,224</u>	<u>20.7%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>3,634</u>						
<u>999</u> <u>VAT Data</u>							
115 VAT Refunds	1,313	0	(1,313)			0.0%	
VAT Data :- Receipts	<u>1,313</u>	<u>0</u>	<u>(1,313)</u>				<u>0</u>
515 VAT on Payments	473	0	(473)		(473)	0.0%	
VAT Data :- Indirect Payments	<u>473</u>	<u>0</u>	<u>(473)</u>	<u>0</u>	<u>(473)</u>		<u>0</u>
Movement to/(from) Gen Reserve	<u>840</u>						
Grand Totals:- Receipts	48,869	57,391	8,522			85.2%	
Payments	22,747	62,184	39,437	0	39,437	36.6%	
Net Receipts over Payments	<u>26,122</u>	<u>(4,793)</u>	<u>(30,915)</u>				
Movement to/(from) Gen Reserve	<u>26,122</u>						

Ludgvan Parish Council
West SDA - Penzance CNA
Brynmor
St. Ives Road
Carbis Bay
TR26 2SF

26 September 2017

Dear Mr Hudson,

ELECTORAL REVIEW OF CORNWALL: DIVISION ARRANGEMENTS

The Local Government Boundary Commission for England has formally commenced an electoral review of Cornwall Council. The purpose of this letter is to inform you of the review and seek your views on future division boundaries for the council.

The Commission is carrying out a review to deliver electoral equality for voters across Cornwall Council because of a request from the Council.

What is an electoral review?

The electoral review will recommend new electoral arrangements for Cornwall Council. It will propose:

- The total number of councillors elected to the council in the future
- The number of divisions
- The number of councillors representing each division
- Division boundaries
- Names of divisions

For parishes, the review can recommend changes to the electoral arrangements of parish and town councils i.e. the number, names and boundaries of parish wards and the number of parish councillors for each parish ward. However, this is only in circumstances where the parished area is to be divided between divisions. Even in these circumstances, the Commission will not normally recommend any change to the number of councillors to be elected to a parish or town council. The Commission has no power to consider changes to the external boundaries of a parish or the creation of new parishes.

When?

26 September 2017 is the start of a 21 week public consultation during which the Commission is inviting proposals for new division arrangements. The consultation will close on 19 February 2018. After considering all representations made during this consultation, the Commission intends to publish draft recommendations in May 2018. There will then be a further period of consultation on the draft recommendations. Final recommendations are expected to be published in October 2018. The new electoral arrangements will come into

Local Government Boundary Commission for England, 14th Floor Millbank Tower, Millbank, London, SW1P 4QP

Tel: 0330 500 1525; reviews@lgbce.org.uk; www.lgbce.org.uk

effect at the local elections in 2021.

How to get involved?

This is a public consultation and we welcome views from individuals and organisations across the council on where they think new division patterns should be drawn.

The Commission is minded to recommend that 87 councillors should be elected to Cornwall Council in the future. It is now inviting proposals to help it draw up a pattern of divisions to accommodate 87 councillors.

In drawing up a pattern of electoral divisions, the Commission must balance three criteria, which are set out in law, namely:

- To deliver electoral equality where each councillor represents roughly the same number of electors as others across the council.
- That the pattern of divisions should, as far as possible, reflect the interests and identities of local communities.
- That the electoral arrangements should provide for effective and convenient local government.

We are asking local people and organisations for their views as to the best pattern of divisions for the council which meet the requirements set out above.

The Commission will treat all submissions equally and will judge each case on its merits and against the statutory criteria. If you wish to put forward a view, we would also urge you to ensure that evidence supports your submission. For example, if you wish to argue that two parishes should be included in the same electoral division, make sure you tell the Commission why they should be together, providing evidence about community facilities, ties, organisations, and amenities, rather than simply asserting that they belong together.

There is plenty more advice on our website about how you can get involved in the consultation and put your views forward. Log on to www.lgbce.org.uk to find out more. The website includes the technical guidance that explains the process and our policies as well as guidance on how to take part in each part of the process. We have set up a page on our site which is dedicated to the review of Cornwall where you can find all the relevant information.

You can also access interactive maps of the current division boundaries across the council on our specialist consultation portal. The portal also allows you to draw your own boundaries, mark areas of interest on the map and upload documents directly to the site. Log on to <https://consultation.lgbce.org.uk> to access the portal or find it via our main website.

Get in touch

We encourage as many people and organisations as possible to get involved with the consultation and we encourage local organisations and parish councils to engage their local networks and communities in the review.

View interactive maps of the council, draw your own boundaries, and have your say at our specialist consultation portal at: <https://consultation.lgbce.org.uk>.

Find out more about the review at: www.lgbce.org.uk.

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Email your views to: reviews@lgbce.org.uk.

Follow us on Twitter at: [@lgbce](https://twitter.com/lgbce).

Write to: Review Officer (Cornwall)
 Local Government Boundary Commission for England
 14th Floor Millbank Tower
 Millbank
 London
 SW1P 4QP

This phase of consultation closes on 19 February 2018. We will write to you again when we open our consultation on draft recommendations.

Please note that the interests of transparency, copies of the all representations we receive during this review will be placed on our website. We remove any personal identifying information such as signatures and private residential addresses prior to placing any submissions in the public domain.

Yours sincerely



Emily Starkie
Review Officer
Reviews@lgbce.org.uk
0330 500 1525

REPORTS FOR INFORMATION

CORNWALL COUNCIL HIGHWAYS ACT 1980 – SECTION 278



Development at Sainsburys, Eastern Green, Penzance
Developer: Sainsbury's Supermarkets Limited

All of the provisions of the Agreement dated 15th March 2013 related to the roads comprised in the above development have been complied with and the roads forming the subject of the Agreement shown coloured pink on the schedule attached to this notice became highways maintainable at the public expense on 30th August 2017.

SCHEDULE

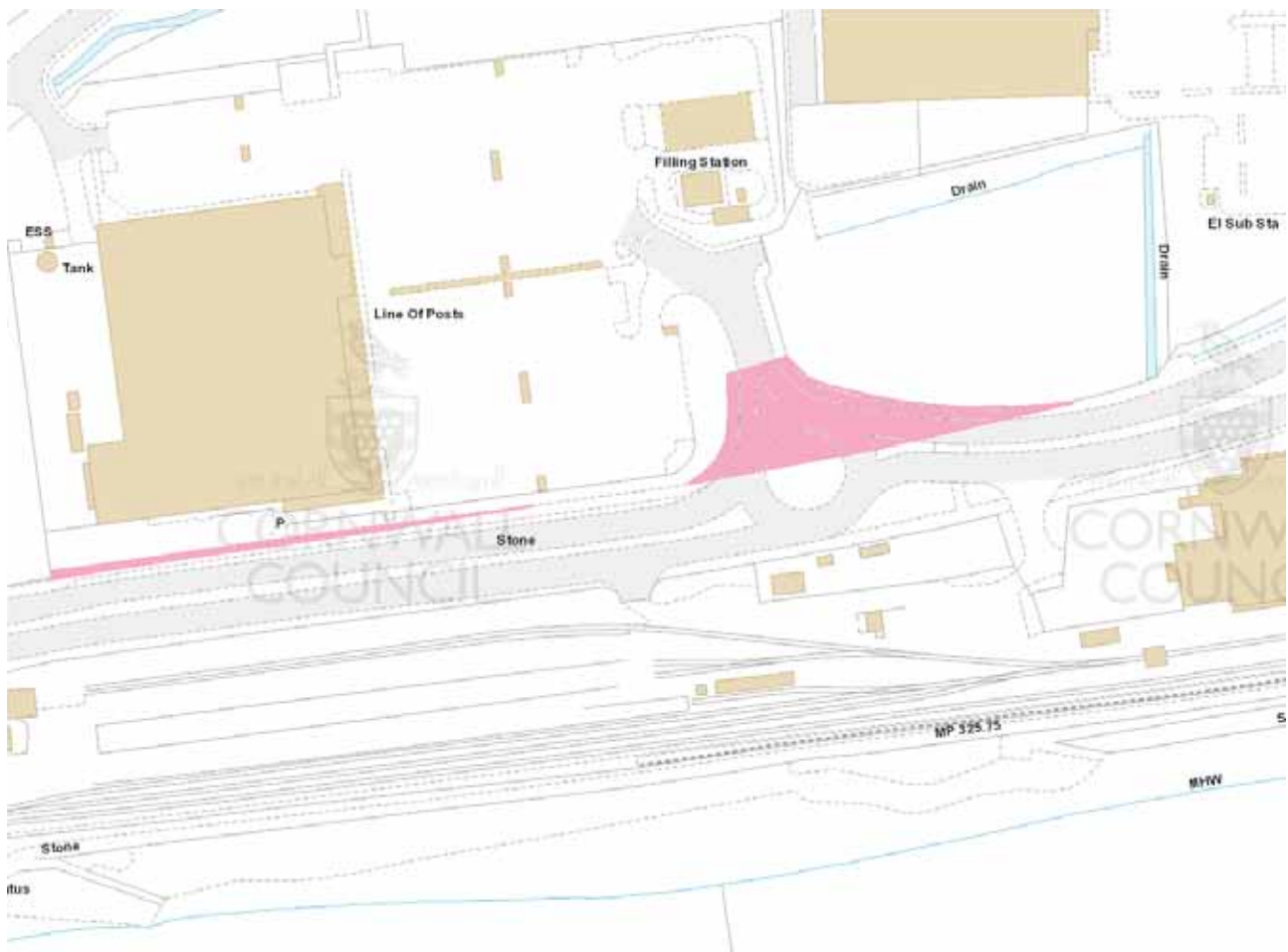
Carriageway and footway at the street known as Eastern Green, Penzance

All as coloured pink on Plan No: 108/82/02-10-2017

Dated this 02nd day of October 2017

Andrew Stevenson
Head of Highways & Infrastructure
Cornwall Council
Central Group Centre
Castle Canyke Road
Bodmin
Cornwall
PL31 1DZ

Ref: DH/108/82



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Plan No: 108/82/02-10-2017 Scale: 1:2500

PLANNING & HIGHWAYS ITEMS FOR INFORMATION

Cornwall Council – Planning Decisions

- (a) PA17/02246 - Newtown Lane Long Rock Cornwall - Two new light industrial units and office accommodation with associated car parking and storage compound areas - Mr A Davey - **Approved**
- (b) PA17/06865 - 3 Sea View Cottages Long Rock Penzance Cornwall - Proposed Second Floor Dormer Window & Balcony -Mr & Mrs Budd - **Approved**
- (c) PA17/06567 - Park Noweth Vellanoweth Ludgvan Penzance - Erection of conservatory to the SE elevation of the property - Mr And Mrs Clive Jones - **Approved**
- (d) PA17/06448 - Land W Of Wyevale Garden Centre Nut Lane Lelant Cornwall - Closure of two sub-standard and dangerous accesses and formation of new field access - C. P. Richards and Son Ltd - **Approved**
- (e) PA17/07147 - 1 The Buildings Station Road Long Rock TR20 9TT - Construction of Extension and Associated Works including a balcony - Mrs E Paul - **Approved**

Cornwall Council - Enforcement Cases

- (a) EN17/01456 - 10 Trescoe Road Long Rock Penzance Cornwall TR20 8JZ - Alleged construction of a high wall over 1m in height to the front of the property - **Case closed, permitted development**
- (b) EN17/01593 - Field Adj To Jubilee Hall Ludgvan Penzance Cornwall TR20 8ES - Alleged breach of condition 6 and 7 (Visibility of access points) of planning approval W1/09-0176 - hedges at entrance of football field is not being maintained to approved height - **Case closed, no breach found**
- (c) EN17/01286 - Gonew View Lelant Downs Hayle Cornwall TR27 6NH - Alleged stationing of a mobile home which is being used as holiday let - **Course of Action Agreed**
- (d) EN17/01487 - Land Adjacent Castle Gate Lay-by Ludgvan Cornwall TR20 8BG - Alleged siting of caravans and rubbish/debris in adjacent field - **Course of Action Agreed**

Cornwall Council - Appeals

- (a) PA17/00164 - Land ESE Ludgvan House, Lower Quarter, Ludgvan - Listed Building Consent for the conversion and extension of outbuilding to form a residential unit - Mr A Perkin.