

**LUDGVAN PARISH COUNCIL**  
Monthly Parish Council Meeting – Wednesday 10<sup>th</sup> July 2013

**Agenda**

**Public Participation Period.**

**Formal opening of the meeting.**

1. **Apologies for absence**
2. **Minutes of the Monthly Parish Council Meeting on Wednesday 12<sup>th</sup> June 2013**
3. **Declarations of interest in Items on the Agenda**
  - (a) **Disclosable pecuniary interests;** relevant to any agenda item declared on an individual's Register of Financial Interests
  - (b) **Non-Registerable Interests;** relevant to any agenda item.

Both types of interest require that the person making the declaration leaves the room when the matter is discussed or as soon as it becomes apparent.

4. **Police Matters**
  - (a) Monthly crime report
5. **Comments from Cornwall Councillor - Mr Roy Mann**
6. **Long Rock Toilets**
  - (a) Letter sent to Cornwall Council Re: Closure of Long Rock Toilets
  - (b) Letter from Cornwall Council Re: Closure of Long Rock Toilets

**Employment Committee**

- (a) Minutes of meeting held on 3rd July 2013
- (b) Clerk - end of probationary period
- (c) Membership of Grievance, Disciplinary & Appeals Panels
- (d) Employment Committee - future terms of reference

**Financial Report**

- (a) Accounts & Audit Sub Committee - membership
- (b) Accounts & Audit Sub Committee - terms of reference
- (c) Receipts & Payments report
- (d) Aggregate Fund Statement
- (e) Bank Reconciliations
- (f) Grants Policy
- (g) Completion of 2012/13 audit

7. **Affordable Housing**  
Land at Ludgvn Lease

8. **Tolverth Field Long Rock**
  - (a) Background
  - (b) Maintenance Schedule

- 9. Clerk's Report**
- (a) Quarry meeting 21st June 2013
  - (b) Insurance Renewal
  - (c) Notice Boards
  - (d) Data Protection Policy
- 10. Chairman's Report**
- (a) Bus Shelters - contract signature
- 11. Closure of the Long Rock railway pedestrian crossing**  
Acknowledgement of consultation response
- 12. Footpath Officers Report**
- 13. Correspondence**  
**Received**
- (a) League of Friends of West Cornwall Hospitals - grant request
  - (b) Ludgvan School - invite to Year 6 annual presentation.
  - (c) Pengarth Day Care Centre - grant request
  - (d) Ludgvan Girl Guides - grant request
  - (e) Ludgvan Country Fair - grant request
- 14. Planning Matters**
- (i) **Cornwall Council – Planning Applications**
    - (a) PA13/04251 - Blue Horizon, Castle Gate Ludgvan Penzance TR20 8BG - Outline application (some matters reserved) Construction of two new dwellings and associated drainage. Relocation of vehicular access to serve Blue Horizon and two proposed dwellings. - Mr And Mrs W R Leah
    - (b) PA13/05114 - Elowen, Lelant Downs Hayle TR27 6NS - Dormer extension to loft above garage providing ancillary accommodation to the dwelling - Mr And Mrs J Moss
    - (c) PA13/04902 -St. Ives Holiday Village Lelant St. Ives TR26 3HX - Temporary placement of six static caravans to provide seasonal staff accommodation - Dr Martyn Fowler
    - (d) PA13/04782 - Windy Ridge Fields, Castle Gate, Ludgvan - Retention and completion of three 19.5 x 6.4m polytunnels - Mr Dax Ansell
    - (e) PA13/02019 - Bramble Hedge Barn, Nancledra - Construction of annexe and associated works - Mr T Beckett
    - (f) PA13/04779 - Rose Cottage, Lower Quarter, Ludgvan TR20 8EH - Single storey kitchen extension - Mr & Mrs Hart.
    - (g) PA13/02615 - Unit 5, Rospeath Industrial Estate, Crowlas TR20 8DU - Subdivision of site for storage of machinery, positioning of a portable building and erection of 2.5m fence and gates - Mr Gilroy.
  - (ii) **Cornwall Council – Planning Decisions Advised to Council - For information;**
    - (a) PA13/03027 - Land At The Cattle Market Site Longrock Industrial Estate Penzance Cornwall TR20 8HL - Construction of an office building (B1) with associated roadway, parking and landscaping - Ron Winters Presents Ltd - **APPROVED**

- (b) PA13/04076 - Ludgvan House Lower Quarter Ludgvan Penzance Cornwall - Submission of details to discharge conditions 3,4,6 and 7 of application PA12/11223 (Listed building consent for Interior and exterior alterations) - Mr A Perkin - **S52/S106 and discharge of condition apps.**
- (c) PA13/04318 - 6 Churchfield Close Ludgvan Penzance TR20 8ER - Proposed extension to side of dwelling and rear porch addition - Mr W Trevail - **APPROVED**
- (iii) **Other Planning Matters; Planning Enforcement Cases, Appeals, etc.**  
None

**15. Receipts & Payments**

- (i) Receipts
  - 12/06/2013 Burial Fees - St Pauls, Plot A17 £300
  - 12/06/2013 Headstone - St Pauls, Plot A12 £60
  - 10/06/2013 Bank interest £0.33
- (ii) Payments - to approve the following payments

Ref	Detail	Cheque No.	Amount £
33	Ludgvan School	2741	500.00
34	Ludgvan Cricket Club	2742	250.00
35	Chris Fry - Whitecross Monument & Seat	2743	50.00
36	Zurich Municipal - insurance renewal	2744	919.86
37	CALC - training fee	2745	24.00
38	S Hudson (Clerk) 1	2746	1,185.58
39	HMRC 2	2747	209.40
40	Mrs Jenkin - Allotment rent refund	2748	11.25
41	Viking - printer toner , envelopes	2749	72.56
42	Grant Thornton - external audit	2750	100.00
			<b>3,342.65</b>

(1) Consists of: Salary £1021.77; Mileage £56.70; Office supplies £1.50; Phone re-imburement (March - June) £33.61; Home office allowance (March - June) £72.00  
 (2) Consists of Employees tax and NI £137.83; Employers NI £71.57

**16. Co-Option for vacant positions.**

- 17. **Items Reported for Information**  
None