

LUDGVAN PARISH COUNCIL

This is to notify you that the Annual Parish Meeting of Ludgvan Parish will be held on Wednesday 10th May, 2017 in the Oasis Childcare Centre, Lower Quarter, Ludgvan commencing at 7pm.

S. P. Hudson

S P Hudson
Parish Clerk
05/05/2017

ANNUAL PARISH MEETING AGENDA:

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| 1. <u>Minutes of the Annual Parish Meeting held on Wednesday 11th May 2016.</u> | 2 |
| 2. <u>Matters arising from the Minutes.</u> | |
| 3. <u>Annual Report by the Chair of the Parish Council on the activities of the Parish Council during the twelve month period ending 31st March 2017</u> (a copy can be found on the Council website). | 3-5 |
| 4 <u>Any other business</u> | |

LUDGVAN PARISH COUNCIL

Chairman:

Councillor Richard Sargeant

Clerk to the Council:

Steve Hudson

Brynmor,

St Ives Road,

Carbis Bay,

St Ives,

Cornwall TR26 2SF

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MINUTES OF THE ANNUAL PARISH MEETING HELD ON WEDNESDAY, 11th MAY 2016, IN THE LUDGVAN OASIS CHILD CARE CENTRE, LOWER QUARTER, LUDGVAN.

PRESENT:. Councillors; R Sargeant (Chair); R Mann (Vice-Chair); A Branchett; M Hollow; D Osmand; M Parker, C Richards; L Trudgeon.

IN ATTENDANCE: Steve Hudson (Clerk);

1. Apologies for absence:

Councillors D Badcock; J Hewett; N Honess.

2. Minutes of the Annual Parish Meeting held on Wednesday 13th May 2015:

The minutes of the previous Annual Parish meeting, held on Wednesday 13th May 2015, were approved and signed as a true and correct record.

3. Matters Arising:

There were no matters arising from the minutes.

4. Annual Report:

A written report on the activities of the Parish Council during the 12 month period ending 31 March 2016 had been prepared and with copies circulated prior to the meeting and was 'taken as read.'

5. Any Other Business:

None

LUDGVAN PARISH COUNCIL

ANNUAL REPORT FOR THE TWELVE MONTH PERIOD TO 31ST MARCH 2017
TO THE ANNUAL PARISH MEETING HELD ON WEDNESDAY, 10TH MAY 2017

1. CHAIRMAN & VICE CHAIRMAN:

At the 11th May 2016 Annual Parish Council Meeting, Councillor R Sargeant was nominated and re-elected as Chairman. Councillor Roy Mann was elected as Vice-Chair.

2. PARISH COUNCILLORS:

Stephanie Miucci was co-opted onto the Council in August 2016, bringing the Council up to its full complement of twelve councillors.

3. MEETINGS OF THE COUNCIL:

The Parish Council held twelve monthly Parish Council Meetings. The various Committees met as and when required.

4. STAFF & CONTRACTORS:

The Parish Council's only employee is the Clerk, Mr. S P Hudson who completed his fourth year in March 2016. As Chairman I would like to thank the Clerk for all his hard work during the year. This has made a major contribution to the smooth running of the Council

Thanks are again due to the following contractors who carried out various tasks to their usual very high standard on behalf of the Council:-

- Henry Rich – Grass cutting and general maintenance.
- Chris Fry and Kirstan Gorvin – public footpaths/bridleways.
- Simon Rhodes – Cemetery maintenance and works at the new churchyard and garden area as well as the Churchtown plot.

The ability and willingness of all contractors to undertake work at very short notice to high standards and at competitive rates is much appreciated.

5. FINANCIAL MATTERS:

The 2016/17 precept was set at £33,244 an increase over the previous year of £2,305.

Balances at the end of the year stood at £37,574 an increase of £6,004 during the year. Earmarked reserves stood at £20,760

The Council's internal auditor is Mr David Gallie, the internal audit was completed to his satisfaction on 19th April 2016. The Annual Return will be approved at the Annual Parish Council Meeting on May 17th after which it will be delivered to Grant Thornton the external auditors.

Full details will appear on the councils website once the accounting statements have been approved.

6. DONATIONS:

Under Regulation S137 of the Local Government Act 1972 the Council is authorised to spend a limited (capped) sum on 'good causes' within the Parish. Some other grants are provided under specific powers. In an environment of shrinking resources the Council has introduced a grant policy to assist its deliberations in awarding monies and during the financial year ending 31 March 2017 total donations totalling £625 were made.

7. ALLOTMENTS:

The Council maintains allotments at Long Rock (11 plots) and Church Hill, Ludgvan (49 plots). As at 31st March 2017 most plots were let and under cultivation. Mains water is connected to standpipes at both sites.

The Allotment Committee has looked at the terms of the tenancy agreement, introduced a policy of splitting plots to encourage more users and reviewed the annual rent which was increased to £28.50 per annum from 1st January 2017 to ensure that income received matched the cost of providing the sites.

A combined waiting list is maintained for both sites.

The Parish Council again supported the popular Ludgvan Horticultural Annual Summer Show and provided prizes for the "Most Improved Allotment", the "Best Kept Allotment" and the vegetable "Top Tray" competition.

8. CEMETERIES:

All the Council's cemeteries and the new amenity area were maintained to the usual high standard during the year.

In total only three burials took place, two at St. Pauls and one at Crowlas.

9. FOOTPATHS:

Footpaths and bridleways within the Parish continued to be maintained to a high standard throughout the year. The budget of £3,474 was supplemented by a 10% increase to reflect increasing costs.

10. BUS SHELTERS/PUBLIC SEATS/GRASS CUTTING/CHURCHTOWN PLOT:

The responsibility for the maintenance, insurance and cleaning of bus shelters has been transferred to Fernbank Ltd, public seats and the White Cross Monument all within the Parish were cleaned and maintained to the usual high standard. Maintenance of the Royal British Legion site on Church Hill is carried out through the Spring and Summer.

Cornwall Council's 'One Transport' scheme to harmonise public transport across the County is likely to see improvements to the bus shelters in the parish.

11. ROAD & OTHER SAFETY MATTERS:

The Council continues to campaign for road safety improvements to the main A30 trunk road and the various Parish secondary roads. A report on the A30 between St Erth and Newtown roundabouts with suggested improvements has been published however implementation of the improvements has been

unacceptably delayed. News on whether a bypass for Crowlas will be included in the second phase of the Road Investment Strategy is awaited.

12. PLANNING:

The Council considered 86 planning applications during the year, 31 more than in the previous twelve months.

13. PUBLIC TOILETS:

Tenders to run both sets of toilets in the parish from private concerns have been received by Cornwall Council, unfortunately the immediate future of the toilets in Long Rock car park has been put in doubt by the collapse of the sea wall.

14. NEIGHBOURHOOD DEVELOPMENT PLAN:

Well attended consultation events were held in September and much useful information was gathered. Unfortunately the Steering Group disintegrated towards the end of the calendar year and the Council has decided to establish a full committee of the Council to replace it. It is hoped to populate this Committee shortly with both Councillors and volunteers from the community.

Additionally a decision to undertake a Local Landscape Character Assessment has been taken and £3,500 of grant funding secured.

CONCLUSION

Another busy year for the Council with the usual high standard of service provision maintained.

Richard Sargeant
Chairman, Ludgvan Parish Council